

M.A.B.A.S. DIVISION 24

GRADUATION & RECOGNITION CEREMONY



M.A.B.A.S. DIVISION 24

RECOGNITION CEREMONY

M.A.B.A.S. Division 24 is hosting its 2nd Annual Awards Ceremony on March 22, 2012, honoring exceptional service provided by its members in 2011. The event will take place at Gaelic Park in Oak Forest. The doors will open at 6:30, and the ceremony will promptly begin at 7 p.m. The dress for this event is "Class A Uniform" for Fire Department personnel; business casual is suggested for all other guests. Appetizers will be served throughout the ceremony along with a cash bar. Members of the news media are invited. To R.S.V.P for the ceremony, contact Lisa Alfaro at (708) 687-6050 ext. 1999 or via e-mail at LALFARO@OAK-FOREST.ORG by February 28, 2012.

PURPOSE

It is the policy of M.A.B.A.S. Division 24 to appropriately recognize members of the Division, on or off duty, who perform acts of distinct bravery and courage, exceptional service, achievement, or contribution to public safety.

AWARDS COMMITTEE

An Awards Committee composed of five Fire Division members, appointed by the President of M.A.B.A.S. 24, will review the recommendations and acts of each individual and unit nominated. The committee will then select those persons who are to receive an award and determine under which category they will be honored.

NOMINATIONS FOR AWARDS

Any employee of a Division 24 Department may recommend a person for an award. The recommendation must include a statement which outlines the person's eligibility for that award. The award recommendation should be forwarded in writing to the Division 24 Awards Committee c/o Lisa Alfaro, 5620 James Drive, Oak Forest, IL 60452, no later than February 24, 2012. The Awards Committee will acknowledge receipt of the recommendation if requested by the sender.

PRESENTATION OF AWARDS

Awards will be presented annually by the award recipient's Fire Chief or his/her representative at the Division's recognition ceremony or during an appropriate ceremony. There is no limit placed on the number of awards which may be made to any one individual or the number awarded during any one year.

ACCOUNTABILITY

It is the responsibility of each individual of the Division 24 Fire Department to submit a formal recommendation to the Awards Committee when they have personal knowledge of an act, service, or achievement believed to warrant an award.

AWARD CRITERIA

Medal of Valor/Heroism

The Medal of Valor (Medal of Heroism) may be awarded for a conspicuous act of valor and heroism by a Fire Department member under hazardous conditions in which the person is placed in a life-threatening position to save the life of another.

Medal of Lifesaving

The Medal of Lifesaving may be awarded to any Fire Department member who performs a lifesaving act under conditions where valor circumstances do not exist.

Award of Merit

The Award of Merit may be awarded to a Fire Department member based on the execution of assigned duties where said duties have been carried out in an outstanding, superior manner such as to merit recognition for service to the Department or the Division.

Individual Citation

The Individual Citation may be awarded to any Fire Department member who has performed in an outstanding manner worthy of recognition.

Unit Citation/Commendation

The Unit Citation/Commendation may be awarded to any group of two or more Fire Department members who make up a company, section, team, or employee work group, who has performed in an outstanding manner for service to the Department or the Division.

Officer of the Year

Annually, this award may be given to an Officer in the Division who has demonstrated the highest degree of dedication and participation within the Fire Department by performing his/her fire service duties in a manner that exemplifies the competency that all firefighters should strive to achieve and which reflects the highest standards of the fire service. This individual must regularly demonstrate the ability to lead and follow through positive example. This individual must be a team player who supports others' efforts to achieve the goals of the Fire Department, supports the Fire Department by embracing its policies and procedures, and by engaging only in constructive criticism that will lead to improvements in the service.

Firefighter of the Year

Annually, this award may be given to a Firefighter in the Division who has best exemplified the standards of excellence and service to the community subscribed to by the Fire Department. This individual must be a team player who supports others' efforts to achieve the goals of the Fire Department or Division, supports the Fire Department or Division by embracing its policies and procedures, and by engaging only in constructive criticism that will lead to improvements in the service.

Rookie of the Year

Annually, this award may be given to a single Rookie Firefighter in the Division who has demonstrated a strong desire to serve the community and support the Fire Department through consistently high ethical standards, cooperation with other Fire Department members, and overall excellence of service. This individual must be a team player who supports others' efforts to achieve the goals of the Fire Department or Division, supports the Fire Department or Division by embracing its policies and procedures, and by engaging only in constructive criticism that will lead to improvements in the service.

“Esprit de Corps Award”

The “Esprit de Corps” Award may be awarded to any Fire Department member who fosters and inspires enthusiasm, devotion, and a strong regard for the honor of the Department or Division.

Fire Chief’s Award

Awarded to individuals, organizations, groups, or businesses who have donated training, equipment, time, facilities, or other type of support to M.A.B.A.S. Division 24 for the betterment of the Division and the people it serves.

Other Recognitions

- | | |
|---|-------------------------|
| Firefighter II Academy | Firefighter III Academy |
| Department Years of Service – 20,25,30,35 | Retirements |
| Military Deployments | Special Assignments |
| Educational Degrees – Associates, Bachelors, Masters, Doctorate | |

AWARD DECORATIONS

Persons named to receive awards as outlined in this procedure will receive the appropriate decorations as follows:

Medal of Valor/Heroism

- Gold Valor/Heroism medal on red, white, and blue ribbon to be worn only on the right breast of the dress uniform blazer. This medal shall be worn only under special circumstances.
- Red, white, and blue cloth commendation bar that may be worn on the duty uniform.
- Red, white, and blue enameled commendation bar that may be worn on the dress uniform.
- Valor/Heroism Certificate.

Medal of Lifesaving

- Gold Lifesaving medal on red, white and blue ribbon to be worn only on the right breast of the dress uniform blazer. This medal shall be worn only under special circumstances.
- Red, white, and blue cloth commendation bar that may be worn on the duty uniform.
- Red, white, and blue enameled commendation bar that may be worn on the dress uniform.
- Lifesaving Certificate.

Award of Merit

- Black and red enameled commendation bar to be worn on the right breast of the dress uniform shirt above the nametag.
- Merit Certificate.

Individual Citation/Commendation

- White and blue enameled commendation bar to be worn on the right breast of the dress uniform shirt above the nametag.
- Commendation Certificate.

Unit Citation/Commendation

- White and red enameled commendation bar to be worn on the right breast of the dress uniform shirt above the nametag.
- Commendation Certificate.

Officer of the Year

- Red enameled commendation bar with a gold finish to be worn on the right breast of the dress uniform shirt above the nametag.
- Division Officer of the Year Certificate.

Firefighter of the Year

- Blue enameled commendation bar with a gold finish to be worn on the right breast of the dress uniform shirt above the nametag.
- Division Firefighter of the Year Certificate.

Rookie of the Year

- Green enameled commendation bar with a rhodium finish to be worn on the right breast of the dress uniform shirt above the nametag.
- Division Rookie of the Year Certificate.

“Esprit de Corps Award”

- Green and white enameled commendation bar to be worn on the right breast of the dress uniform shirt above the nametag.
- “Esprit de Corps” Certificate.

Chief’s Award

- Engraved axe with stand.
- Framed Chief’s Award Certificate.

Other Recognitions

Firefighter II Academy Certificate

Firefighter III Academy Certificate

Years of Service – 20,25,30,35 Certificate and Pin

Military Deployments Certificate

Retirements Certificate and Pin

Special Assignments Certificate

Educational Degrees - Associates, Bachelors, Masters, Doctorate Certificate

AWARD PLACEMENT

Formal medals with ribbons awarded by the Division shall only be worn on formal occasions to be announced by the Chief or Division President. The bar representing the award may be worn on the uniform shirt or Class A Jacket only. When worn, the bar(s) shall be centered above the nameplate on the wearer's right. The size of the bar for uniform wear shall be 1 3/4" x 3/8".

AWARD IMAGES

Medal of Valor, Heroism, Lifesaving



Award of Merit



Individual Citation/Commendation



Unit Citation/Commendation



Officer of the Year



Firefighter of the Year



Rookie of the Year



“Esprit de Corps Award”



Chief’s Award





M.A.B.A.S. 24

Awards Nomination Form

Name of Nominee _____

Rank _____

Department _____

Years of Service _____

Award to be considered _____

Incident Date _____

Location of Incident _____

1. Attach narrative with description of incident
2. Attach narrative with specific actions of nominee describing why you believe this individual is worthy of the award
3. List Witnesses to specific incident

Witness Name

Address

Phone #

4. Name of person making nomination _____

5. Department _____

Rank _____

6. Signature _____

Date _____

I certify that the facts set forth above are accurate and complete to the best of my knowledge

Return to: Awards Committee c/o Lisa Alfaro, 5620 James Drive, Oak Forest, IL. 60452

DEADLINE: POSTMARKED BY FEBRUARY 24, 2012